

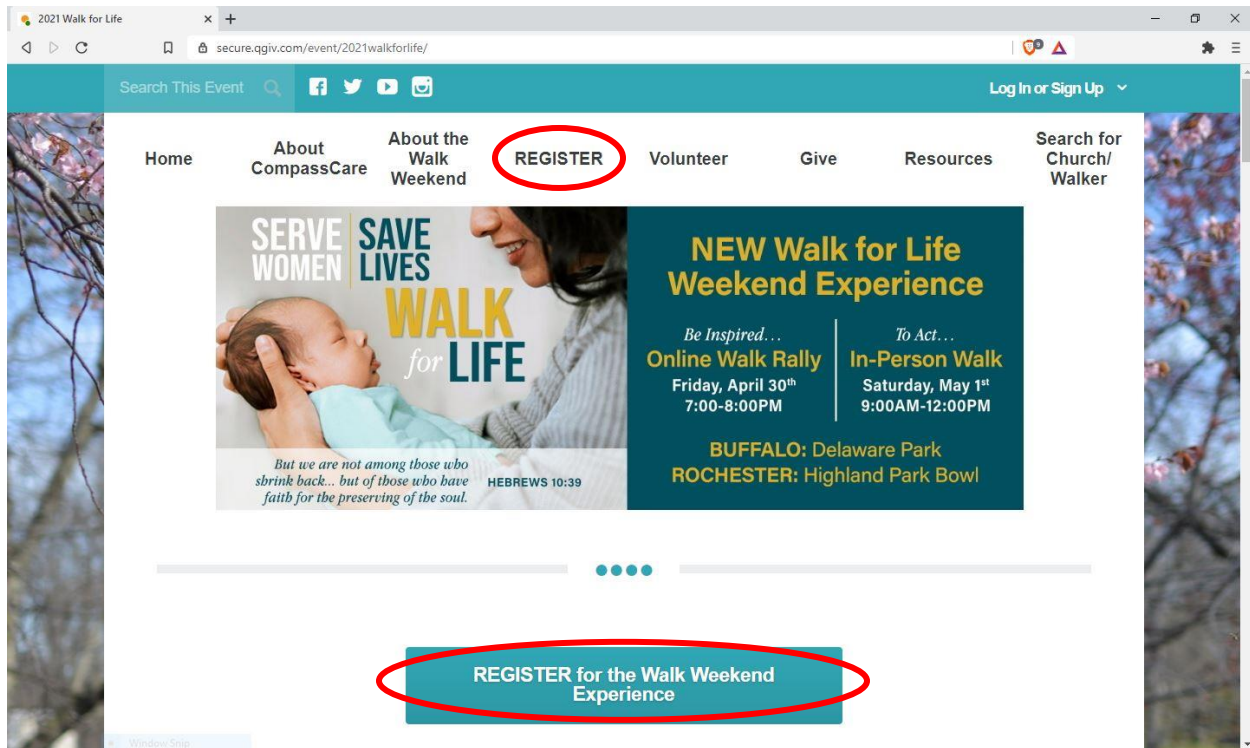
## How to Create a Church Team

### Step 1:

Go to [www.compasscarewalk.com](http://www.compasscarewalk.com).

### Step 2:

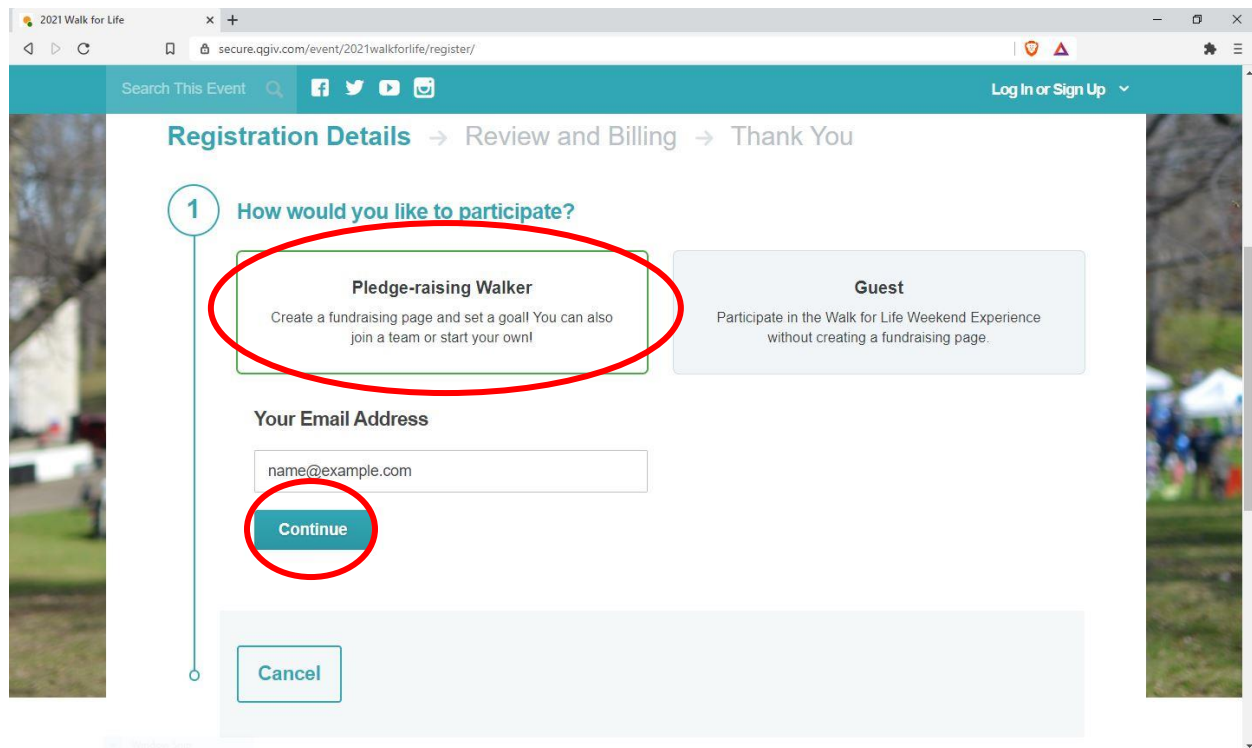
Click on REGISTER at the top of the page or click “REGISTER for the Walk Weekend Experience.”



### Step 3:

Scroll down to “How would you like to participate?”

Click “As a Walker” and enter your email address.



The screenshot shows a web browser window with the URL `secure.qgiv.com/event/2021walkforlife/register/`. The page is titled "2021 Walk for Life" and has a teal header with a search bar and social media icons. The main content area is titled "Registration Details" and includes a progress bar with steps: "Registration Details" (active), "Review and Billing", and "Thank You".

The first step, "How would you like to participate?", is highlighted with a red circle. It contains two options:

- Pledge-raising Walker**: Create a fundraising page and set a goal! You can also join a team or start your own!
- Guest**: Participate in the Walk for Life Weekend Experience without creating a fundraising page.

Below these options is a form labeled "Your Email Address" with the text `name@example.com` entered. A red circle highlights the "Continue" button. A "Cancel" button is also visible at the bottom left.

Or click “Guest” to participate in the Walk for Life Weekend Experience without creating a fundraising page and enter your email address.

The screenshot shows the registration page for the 2021 Walk for Life. The browser address bar indicates the URL is [secure.qgiv.com/event/2021walkforlife/register/](https://secure.qgiv.com/event/2021walkforlife/register/). The page has a teal header with a search bar, social media icons, and a 'Log In or Sign Up' dropdown. The main content area is titled 'Registration Details' with a breadcrumb trail: 'Registration Details → Review and Billing → Thank You'. A vertical line on the left marks step '1' with the question 'How would you like to participate?'. There are two main options: 'Pledge-raising Walker' (highlighted with a green border) and 'Guest' (highlighted with a red oval). The 'Guest' option text reads: 'Participate in the Walk for Life Weekend Experience without creating a fundraising page.' Below these options, a 'Welcome back!' message states: 'Looks like you already have an account — you can register using your existing login information!'. A 'Log In' button is circled in red, and a 'Cancel' button is at the bottom left.

If you have created an account in the past, you will be welcomed back and prompted to log in.

The screenshot shows the registration page for the 2020 Walk for Life. The browser address bar indicates the URL is <https://secure.qgiv.com/event/2020walkforlife/register/>. The page layout is similar to the 2021 version, with a teal header and a breadcrumb trail: 'Registration Details → Review and Billing → Thank You'. Step '1' asks 'How would you like to participate?'. The options are 'As a Walker' (green border) and 'As a Guest' (grey background). Below these, a 'Create a New Account' section says: 'Set up your account so you can log in to manage and share your fundraising page.' The 'Create Account' button is circled in red.

If this is your first time creating an account, click “Create Account.”

## Step 4:

Enter your First and Last name.

Enter your email address

Enter a password. Confirm that same password by entering it again.

Or sign-in using your Facebook or Google username and password (What about if they did this last year and it recognizes their email address? Can you explain?)

The screenshot shows a web browser window with the address bar displaying "https://secure.qgiv.com/event/2020walkforlife/register/". The page is titled "2020 Walk for Life" and "Qgiv, Inc. [US]". A modal window titled "Create an Account" is centered on the screen. The modal contains the following elements:

- Buttons for "Log in with Facebook" and "Sign in with Google".
- A link "or" between the social login options and the standard form.
- Input fields for "Your First Name" and "Your Last Name".
- An input field for "Email" containing the text "demonstration@mail.com".
- Input fields for "Enter a Password" and "Confirm Password".
- A green button labeled "Create My Account".
- Text below the button: "By creating an account, you agree to our [Acceptable Use Policy](#)."
- A link at the bottom: "Already have an account? [Log in now](#)".

The background of the page is a blurred registration form with a "Log In or Sign Up" link in the top right corner. The footer of the page says "Powered By".

## Step 5:

Select your region, either Buffalo or Rochester.

The screenshot shows a web browser window with the URL <https://secure.qgiv.com/event/2020walkforlife/register/971941/details/#registration-details-form>. The page has a teal header with a search bar, social media icons, and a 'Log In or Sign Up' link. The main content area is titled '2 Select a One Event - Two Locations'. It contains two selectable options: 'Rochester' (The Highland Park Bowl) and 'Buffalo' (Delaware Park), both of which are circled in red. Below these options is a 'Cancel' button. At the bottom of the page, the text 'CompassCare Pregnancy Services' is visible.

## Step 6:

Click “Create a Church Team,” enter your church’s name, and enter a fundraising goal for your church team. Then click “Continue.”

The screenshot shows the same web browser window as in Step 5. The page now displays three buttons: 'Join a Church Team', 'Create a Church Team' (circled in red), and 'Continue as an Individual/Family'. Below the buttons is a section titled 'Team Information' which is also circled in red. This section contains two input fields: 'Team Name' (with a 'required' label) and 'Team Fundraising Goal'. The 'Team Name' field has 'Church Name' entered, and the 'Team Fundraising Goal' field has '\$ 1140' entered. Below these fields is a 'Continue' button. At the bottom of the page, there is a 'Cancel' button.

## Step 7:

Enter your personal information.

- First and Last name.
- Address: City, State, Zip,
- Phone Number
- Fundraising Goal

Under “Fundraising Goal”

- Enter your personal fundraising goal.

Under “Optional Donation”

- Enter your gift amount if you would like to donate to your own page.

Under “Additional Questions”

- Enter your church’s name manually.
- Select your age range.

Click “Continue.”

The screenshot shows a web browser window with the URL [secure.qgiv.com/event/2021walkforlife/register/1072647/details/#registration-details-form](https://secure.qgiv.com/event/2021walkforlife/register/1072647/details/#registration-details-form). The page is titled "2021 Walk for Life" and has a teal header with a search bar and social media icons. A vertical navigation bar on the left shows steps 4 and 5, with step 5 being the current step. The "Personal Information" section is highlighted with a red box and contains the following fields:

- Walker** (text input)
- First Name** (required) (text input, placeholder: "Your First Name")
- Last Name** (required) (text input, placeholder: "Your Last Name")
- Address** (required) (text input, placeholder: "Your Address")
- Address Line 2** (text input, placeholder: "Address Line 2")
- City** (required) (text input, placeholder: "Buffalo")
- State** (required) (dropdown menu, placeholder: "New ...")
- Zip Code** (required) (text input, placeholder: "14201")
- Country** (required) (dropdown menu, placeholder: "United States")
- Phone Number** (text input, placeholder: "Phone Number")

Below the highlighted section, the "Fundraising Goal" section is partially visible.

2021 Walk for Life

secure.qgiv.com/event/2021walkforlife/register/1072647/details/#registration-details-form

Search This Event

Log In or Sign Up

### Fundraising Goal

Your Personal Fundraising Goal

\$ 570.00

### Optional Donation

Optional Donation Amount

\$

You can start your fundraising efforts today by making an optional donation that will be applied toward your fundraising goal.

### Additional Questions

Church Attending

Please Choose an Option

Don't see your church listed above? Type it in here:

Age Range Required

Please Choose an Option

☐ Interested in attending a Vision Tour?

## Step 8:

Review your information. Click "Complete Registration."

2020 Walk for Life

Qgiv, Inc. [US] https://secure.qgiv.com/event/2020walkforlife/register/971945/billing/

Search This Event

Log In or Sign Up

Registration Details → Review and Billing → Thank You

### Review and Complete Your Registration Below

[Complete Registration](#) [Go Back](#) [Cancel](#)

Registrations	Fees	Donation	Total
<b>Team Captain</b> Team Leader: Church Name	\$0.00	\$0.00	\$0.00

[+ Add Additional Registrant](#)

**TOTAL \$0.00**

### Personal Information

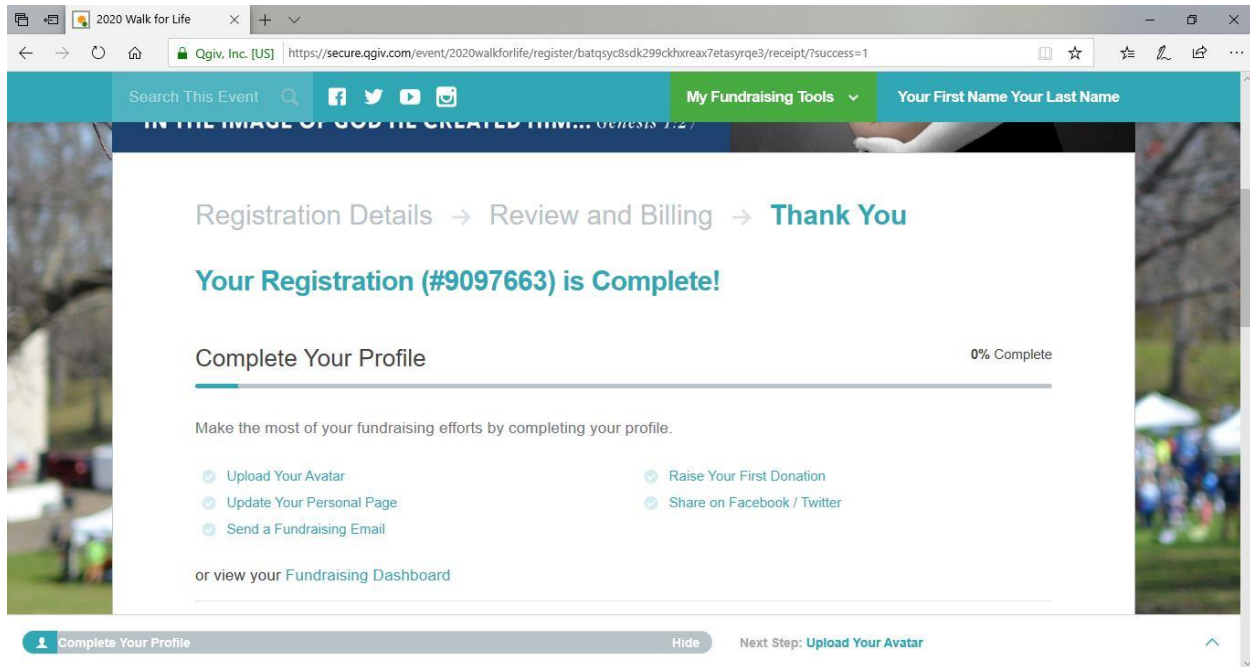
Team Captain

testina

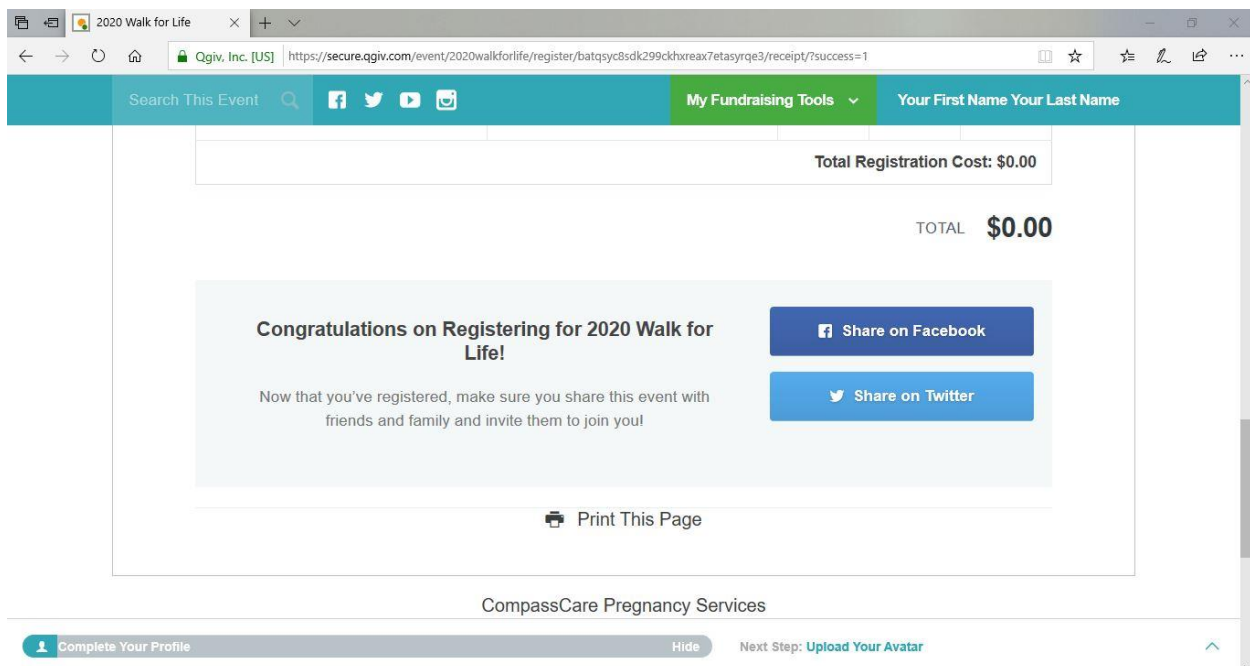


## Step 9:

Congratulations! Your account is now set up. Personalize your page by uploading your picture and sharing why you are walking (see steps below). Completed fundraising pages have a higher success rate at raising funds!



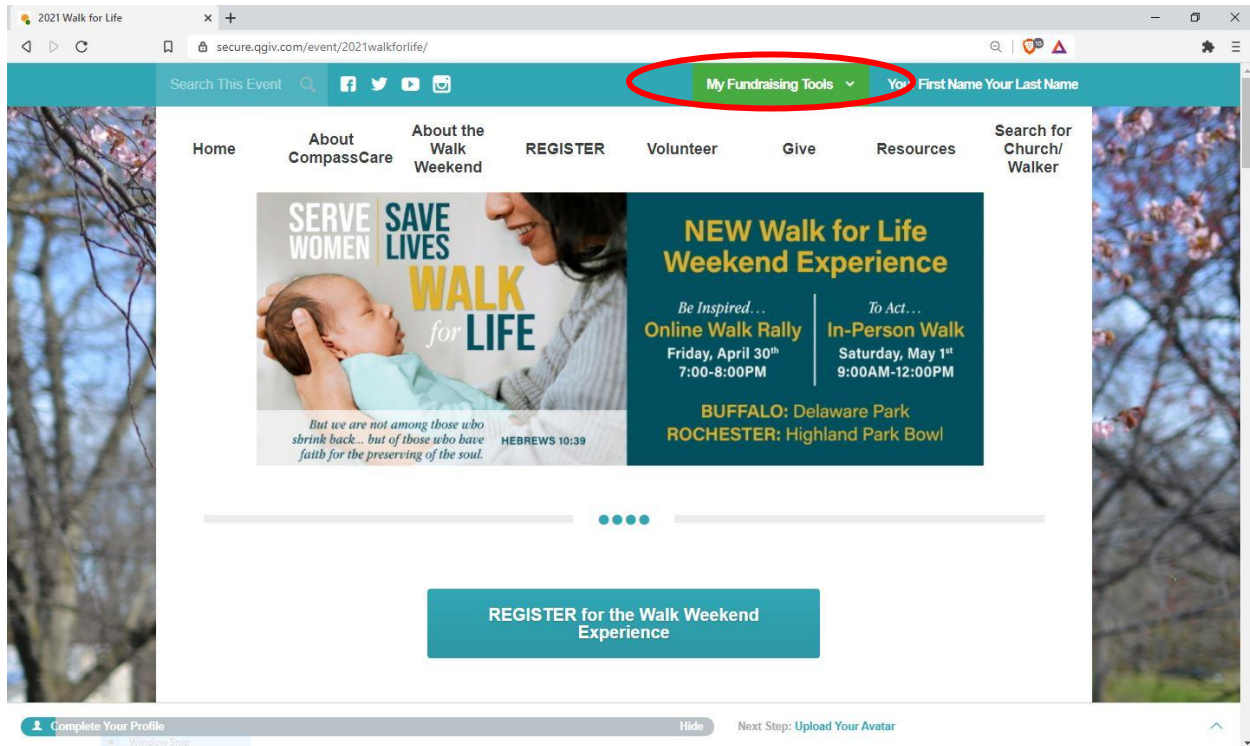
Don't forget to share the event on Facebook and Twitter.





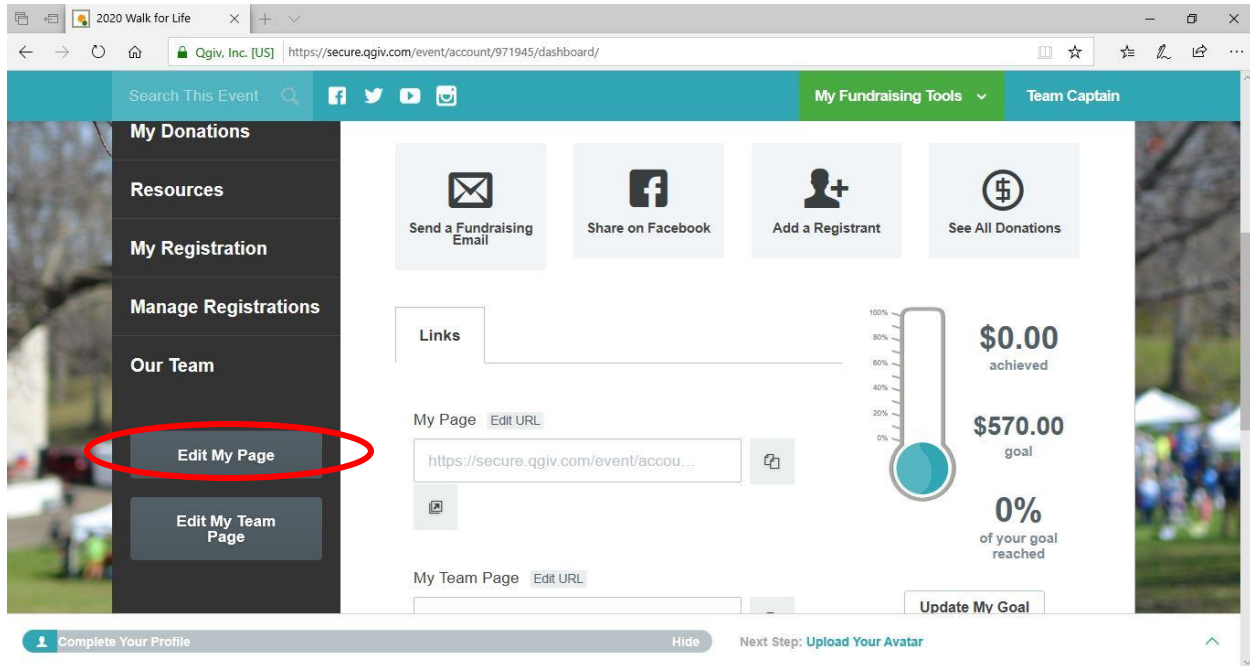
## Step 10 (Recommended):

Scroll up to the toolbar and click on “My Fundraising Tools.”

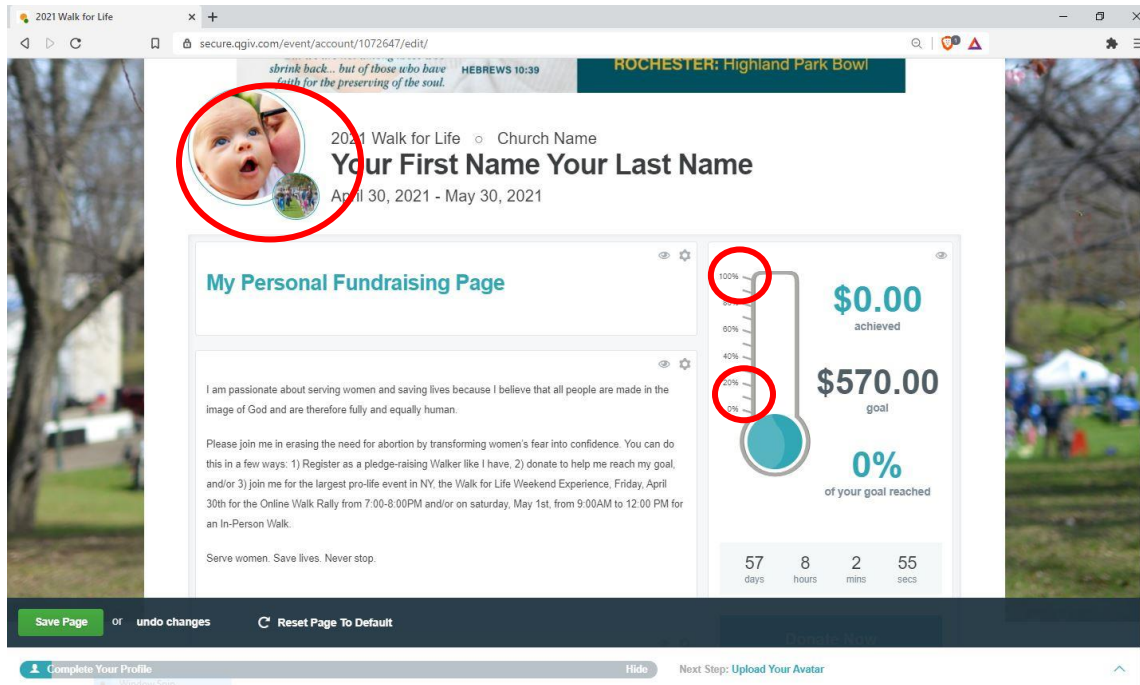


## Step 11 (Recommended):

Scroll down and click on “Edit my Page.”



- Hover over the picture of the Baby and click “Change profile Image” to change your profile picture.
- Click on the gear icons to edit material on your page.
- Click “Save Page” to save your changes.

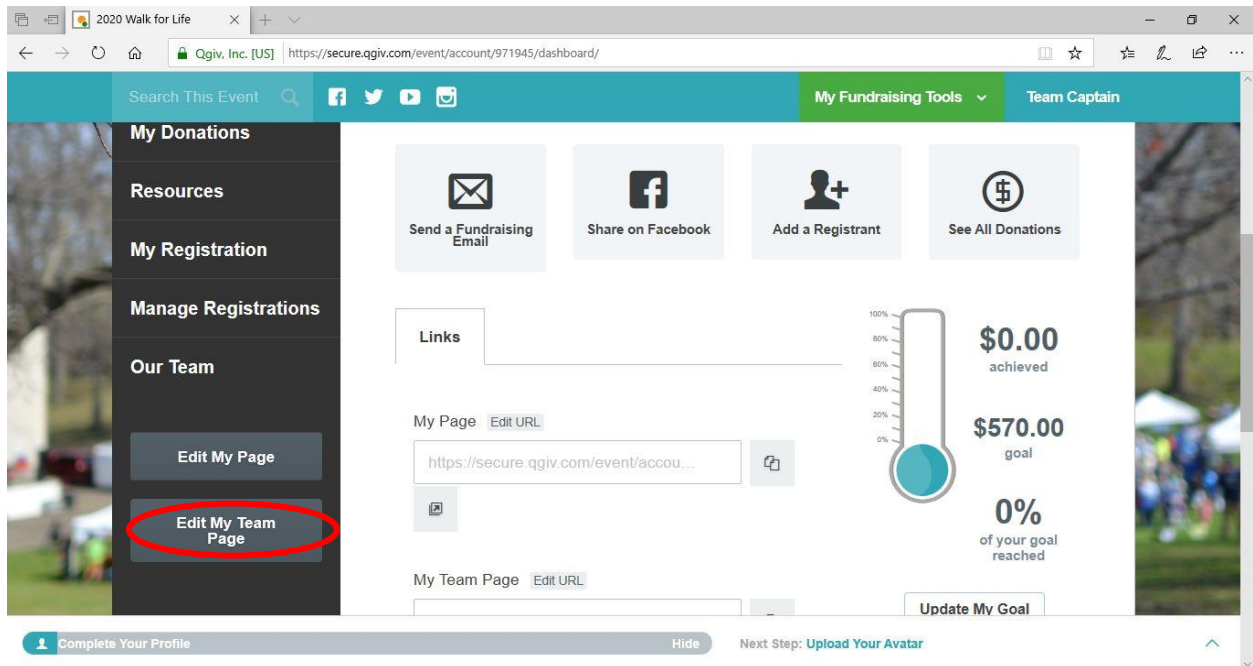


Scroll down and share on Facebook and Twitter.

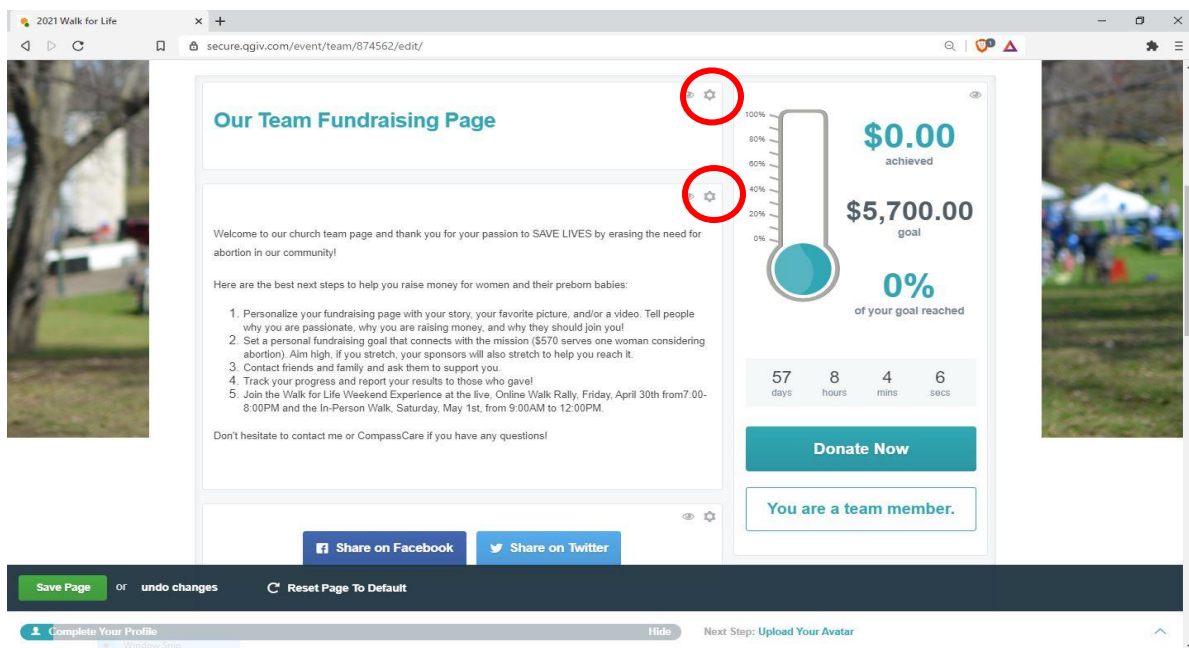
## Step 12 (Recommended):

Go back to “My Fundraising Tools.”

Scroll down and click on “Edit my Team Page.”



Edit the Picture and any content the same way as in Step 11.



You're all done! Be sure share on Facebook and Twitter!